



MailToWeb

From your email to your web in an instant!

F.A.Q. and Guide

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There are a wide range of email clients and there are significant differences between them. There are also difference between e.g. Outlook and Microsoft Word/Excel on the various version of windows. To say nothing of users on a Mac.

It is a good idea to experiment and it is for this reason we allow all users a Free Trial for a week. We recommend that users build up a small Library of template HTML files. Please check the web site to view our Library templates which you can download and use.

The Basics— What is it all about ?

Using Outlook or Eudora or many of the other popular email clients it is possible to create a web page that ranges from the simple to the sophisticated. In its simplest form using Outlook you can add a picture enter some text describing the picture press send as soon as it hits the MailToWeb Server your web page on your server is updated. It really is that simple.

Who will use it and why ?

Estate agents to update a page with Property of the week or new instructions, Hotels to quickly publish last minute offers or Specials on late breaks. Antique Dealers to quickly update a Stock List. A community site where updates can be shared among many users. There are many other uses and where the ability to use the tools that are on your desktop, tools you use very day will make the updating of pages on your web site an easy and manageable task.

How do we use MailToWeb ?

With MailToWeb you can publish and amend web pages using nearly any email program. One of the easiest to use is Outlook Express not only can you use it to embed images etc you can also drop in documents created from word or Excel

Your page can contain text, images, sound, photos, clipart excel charts, links to other pages or other sites, open up pop windows etc. To published your web content you simply mail it to the MailToWeb Server and your own web page on your server is updated immediately.

MailToWeb generates the Code which you paste into your web page this code is unique for every new content you wish to publish.

You can even use the content using a straight link e.g.
<http://www.databymail.com/mailtoweb/mypage.html?id=123&pagename=news>

Registered users can create as many contents as they wish and use these to create and manage a whole web site by have a common header and footer containing navigation links and the body of the page being a third MailToWeb Content. Change the footer navigation and the navigation at the foot of every page will be updated immediately.



"Falmouth Lifeboat Station's Web Site has been using Silverquicks's email publishing system for three years now. Not only does it allow us to update our web site dynamically with details of each call out (shout), it also automatically mails the details of the call to over 500 subscribers in 16 countries around the world with in minutes of the site being updated. Silverquicks's technology and support allows us to provide one of the most sophisticated and dynamic Lifeboat Station Web Sites."

Dave Nicoll
Webmaster & Senior Helmsman.
Falmouth Lifeboat Station.

"My business community web site has several contributing editors. They all maintain their own content on the site using MailToWeb. The site is updated more frequently and is much more comprehensive and in depth than I could ever hope to make it by myself due to MailToWeb's ease of use. The editors think it is great, easy to use so we are all very happy."

Steve Pett. Sussex.

We have been using Silverquicks's DataMail engine for reporting and updating our Web site for 2 years now as part of out content control system. It is fast efficient and is ideal for our purposes.

Jack Johnston.
Tourism Officer
Newquay and the Cornish
Riviera

The Technical Stuff

Whenever you want to create new content on your web page using MailToWeb you will visit the web site register the new content and will be given the code to insert in your page. The example below is typical. In fact if you want to test how it works put this code on a page on your site. It will contain information about MailToWeb which we keep up to date naturally using MailToWeb.

The URL contained in the code below uniquely identifies your content. Every where this code goes your content will appear.

```
<script language = "javascript" src ="http://www.databymail.com/mailtoweb/  
yourcontent.html?id=12&pagename=MailToWeb"></script>
```

If you use a WYSIWYG HTML editor such as Frontpage you must use either the HTML edit view or the Script Editor to enter the code. **You can not use the full editing screen.**

Make sure you have not added any carriage returns into the code. It does not matter if it wraps on your page but do NOT break it up using the return key.

You can always obtain a list of all of your MailToWeb content codes from the site when you log in. These can be collected from the site or mailed to you.

We recommend Outlook where possible. For publishing more detailed pages you can use any HTML editor and copy the HTML code straight into the HTML view of Outlook.

We will have a Library of templates available at:
[Http://www.mailtoweb.co.uk/templates/](http://www.mailtoweb.co.uk/templates/)

Getting Help

Check the web site first as we will update the help page with any new issues and information regarding email clients templates etc to use. If you are still having problems then email us at:

Support@mailtoweb.co.uk with details of any difficulties you are having. We will need your user name (Your email address) and your ClientID and the name of the content you were updating.

You should always receive an acknowledgement to any post you make to the publishing address. This response will either confirm that the update has taken place or will advise you that there has been a problem. If a problem has occurred then the message should help you to identify the problem we have encountered.

The most recent version of this guide available at: <http://www.mailtoweb.co.uk/userguide.pdf>
<http://www.mailtoweb.co.uk> Email: support@mailtoweb.co.uk

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